

PTFA AGM - 14<sup>th</sup> October 2016, 09.30

19 parents and Andy attended

Welcome all to PTFA AGM - Carolyn Southall

- **Introduction to what the PTFA does.**

Raises funds to support school equipment purchases through events like Summer Fair, Fish n Chips Quiz Night, extra activities for children like: climbing wall, theatre trips, mud kitchen in reception playground, trim trail in key stage one playground at West Norwood, etc.

- **Appointment of new Chairs, Vice Chairs, Secretary and Treasurer.**

Andy explained that without these key roles being filled the PTFA cannot operate legally. The purpose of the AGM is to be able to make a quorum in order to elect these positions. Once this has been done we can continue to operate the PTFA as a charity.

- **Class Representatives and Committee members/volunteers**

The importance of having class representatives and other parents, teachers and friends of Julians to volunteer/co-ordinate events to raise funds for the school was explained. A sheet was handed round attendees to gather contact details and for existing class reps to identify themselves and new parents who are willing to put themselves forward to become class representatives.

- **PTFA Funds - spending ideas**

It was explained that the PTFA has funds of around £20k in the bank and are asking for input on ideas of how best to spend the money. In order to give the school useful equipment or activities that are otherwise un-fundable from school budgets.

- **PTFA activities 2015/2016**

Andy and Carolyn reported on the activity of PTFA in the last year. We had school discos - with Pete (parent WN/Book and Record Bar) DJ-ing and one with the Little Disco Company, these were very popular and sold out. Winkworth in West Norwood, sponsor Summer/Christmas Fair boards for outside house in SE27, this is a good source of income for these events. The Summer Fair, went well and raised around £8k, before costs, but on the day we were down around 11/12 volunteers and some stalls couldn't operate all day or at all.

A list of events/activities for upcoming year was also given: October - Halloween Cake Sale, Fish n Chips Quiz Night, Christmas Fair (possibly a Saturday), School Discos (there were two in 2016), Coffee mornings at both sites after open reading sessions (first Friday of every month, in term time), Summer Fair.

- **Nominations and resignations of PTFA Committee**

Carolyn Southall - Co-Chair (WN), Oliver Frampton - Co-chair (ST), Kelly O'Sullivan - Co-Secretary (WN) - have all decided that they can no longer give the time and commitment to the PTFA, for Carolyn it has been 2 years of service.

New Co-Chairs: Sandra Boutonnet (ST), Bhavini (Bea) Munro (WN)

Treasurer: Katie Smith (WN continues)

Secretary: Bronwen Rice (WN continues)

The outgoing committee members will support the incoming team with a handover meeting - this has now been arranged for Friday 21<sup>st</sup> October 2016, at Otter, from 9.15. All PTFA members welcome.

It was also suggested that some representation from the school at these meetings was essential. Andy will ask the Senior Leadership Team to volunteer a member to attend in the future. This would make it easier to decide on dates and was felt to be very important to have input from staff at the school as well as the parents and carers.

It was also suggested that we hold a PTFA meeting once every half-term. It was felt that this would encourage more people to get involved and give more opportunities to those who have other commitments. This would also make planning of events and activities smoother.

It was noted that advertising of PTFA meetings was not good enough. More electronic communication would help and notice boards at both sites with information about upcoming meetings etc.

It was also noted that not all existing class reps are receiving information on PTFA meetings and that these communication channels should be improved. Some class reps have access to lots of contact information for their classes and this could be utilised better when trying to find volunteers and support for PTFA events and activities. It was also commented on that some classes (often those heavily populated by siblings) find it hard to appoint class representatives. Sky (parent ST/ class rep for 1JJ) offered to forward PTFA info to her class via class/year group FB page.

- **PTFA ratified**

New members of committee welcomed, outgoing members thanked for all their hard work and support. Meeting closed 10.20 am, 14<sup>th</sup> October 2016



The PTFA has raised incredible funds over the past few years and it needs spending! We are really interested in hearing your thoughts and ideas on how you think funds could be spent. In the past we have funded playground equipment, laptops, cameras, the gardening project, football kits, Mud Kitchens, steel pans, day trips for the children, outdoor shelters, theatre activities, the climbing wall etc.

Please let us know how you want to see funds spent .....

PLEASE HAND IN TO THE OFFICE BY 25 NOVEMBER

[juliansptfa@googlemail.com](mailto:juliansptfa@googlemail.com)

 [FACEBOOK.COM/JULIANSPRIMARYSCHOOLPTFA](https://www.facebook.com/juliansprimaryschoolptfa)